

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact Andrew Highway
(Tel: 01443 866213 Email: highwa@caerphilly.gov.uk)

Date: 23rd February 2016

Dear Sir/Madam,

A meeting of the **Caerphilly Town Centre Management Group** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 1st March, 2016** at **2.00 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

AGENDA

	Pages
1 Apologies for absence.	
2 Declarations of interest. Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Officers.	

To receive and note the following minutes: -

- | | |
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| 3 Caerphilly Town Centre Management Minutes 20th October 2015. | 1 - 6 |
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To receive and note the following updates: -

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4	Welsh Government Business Rates Letter.	7 - 8
5	Air Quality Update.	
6	Business Report Caerphilly Town Centre.	9 - 12
7	Request for funding for Flower Festival from Caerphilly Town Council.	13 - 14
8	Request for funding for Cenotaph Memorial Plaque.	15 - 18
9	Go2 My Town Website Report.	19 - 22
10	Cedar Tree Roundabout Update.	
11	Park Lane Update.	
12	Bench and Flagstones Update.	
13	Artwork Update.	
14	'Choose the High Street' Christmas Voucher Booklet 2015 - Analysis Report.	23 - 28
15	Caerphilly Town Centre Audit Report	29 - 38

Circulation:

Councillors Mrs E.M. Aldworth, P.J. Bevan, D.T. Davies, C. Elsbury, Mrs C. Forehead (Chair), Miss E. Forehead, J.E. Fussell, K. James, Mrs B. A. Jones (Vice Chair), S. Kent, M.J. Prew, J. Pritchard and Mrs J. Hibbert

Town Councillors Professor Deacon, Mr J. Dilworth (Van Community Council), Mr M. Hall and K. Williams (Clerk - Caerphilly Town Council)

Other Organisations

Mrs D. Stephens, Caerphilly Pubwatch
 Mr D. Stephens, Caerphilly Pubwatch
 Ms T. Undery, Caerphilly Town Retailers Association
 Mrs S. Cooper, Caerphilly Access Group
 Inspector S. Greening, Gwent Police
 Inspector G. Jones, Gwent Police
 Mr T. Jones, Tommy Cooper Society
 Mr T. Payne, Cadw
 Mr K. Robottom, Caerphilly Residents Association
 Mr E. Talbot, Caerphilly Independent Retail Partnership
 Mr. R. Tidridge, Heol Trecastell Residents Association

Mr P. Warren, Bedwas Junior School
Ms K. Warrington, Caerphilly Working Mens Hall